




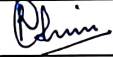


MINUTES OF THE MEETING

Date: 12-02-2024

Time: 10:30 AM

Location: Seminar hall, Department of Orthodontics

Attendees:

SI.NO	NAME OF THE ATTENDEE	DESIGNATION	SIGNATURE
1.	DR. LAXMIKANTH SM	CHAIRPERSON	
2.	DR. MEENAKSHI	CRITERIA IN CHARGE	
3.	DR. VEENA PAI	AQAC IN CHARGE	
4.	DR. T ROHINI	MEMBER	
5.	DR. SUDITI	MEMBER	
6.	DR. RAVIRANJAN	MEMBER	
7.	DR. SHANMUKH	MEMBER	absent
8.	DR. KHADEER	MEMBER	absent

Agenda: Procurement and Formulation of Results Data

Meeting Proceedings:

Dr. Laxmikanth called the meeting to order and welcomed all attendees. The purpose of the meeting was outlined, focusing on the procurement and formulation of results data.

Dr. Rohini presented the format of the Final year BDS and MDS result analysis, emphasizing the necessity for tabular and graphical representations of overall and individual subject pass percentages for the current year. Additionally, she highlighted the importance of including a trend analysis of pass percentages for the last five years, as well as identifying the overall and subject-wise top three students.

Dr. Veena, the IQAC Coordinator, raised concerns regarding the confusion surrounding the reference year for the examination results. She suggested the need for clarification from the NAAC committee regarding whether the academic year or the year for which NAAC events are maintained should be considered.

Dr. Laxmikanth instructed all respective members in charge of each academic year to prepare the result analysis as per the discussed requirements.

It was decided that each member is required to compile data on overall and subject pass percentages for the current year, along with a trend report covering the last five years. Additionally, they must identify the top three students overall and by subject.

The deadline for presenting the compiled reports is set for the next meeting scheduled on 26th February 2024.

Any further questions or concerns were addressed, and the meeting was adjourned.

Next Meeting Details:

- **Date:** 26-02-2024
- **Time:** 10:30 AM
- **Location:** Seminar hall, Department of Orthodontics

Action Items:

- Each member to compile data on
 1. Overall and subject pass percentages for the current year
 2. Trend report covering the last five years percentage.
 3. List of top three students overall and by subject.
- List of top three students overall and by subject along with a photo to be given to concerned staff so as to be displayed on the digital board, website, and social media page.
- Office staff to provide the necessary data for analysis.

Meeting Adjourned at 11:30 AM

Minutes Prepared By: Dr Rohini (Member)

Approved By: Dr Laxmikant SM (Chairperson)